

Jefferson County
Finance Committee Minutes
April 30, 2008

Committee members: Kuhlman, Rick
Mode, Jim
Molinaro, John
Rogers, Pamela
Schmeling, Sharon L

The meeting was called to order at 1:00 by Sharon Schmeling. All committee members were in attendance. Also present were Dave Ehlinger, Barb Frank, Gary Petre, and Phil Ristow.

Phil Ristow and Gary Petre certified that the meeting was in compliance with the Open Meetings Law.

A motion was made by Mode/Kuhlman to select Pam Rogers as chair of the Finance Committee. The motion passed 5-0.

A motion was made by Schmeling/Kuhlman to select John Molinaro as vice-chair of the Finance Committee. The motion passed 5-0.

A motion was made by Schmeling/Mode to select Rick Kuhlman as secretary of the Finance Committee. The motion passed 5-0.

A motion was made by Molinaro/Mode to approve the minutes of the April 10, 2008 meeting. Kuhlman abstained as he was not on the committee on that date and was not present at the meeting. The motion passed 4-0 with one abstention.

A motion was made by Mode/Molinaro to meet in closed session pursuant to Wisconsin Statutes §19.85(1)(e) and (g) to discuss land negotiations and litigation strategy. The motion passed 5-0.

Phil Ristow led general discussions regarding the process and options concerning the condemnation of county land by the state for the Highway 26 bypass.

A motion was made by Kuhlman/Schmeling to reconvene in open session. The motion passed 5-0.

A motion was made by Molinaro/Schmeling to recommend to the County Board to transfer the deed for condemned property to the state, subject to retention of the right to appeal the award of \$1,192,800. The motion passed 5-0.

A motion was made by Mode/Kuhlman to recommend to the County Board to authorize employment of counsel on a contingency basis regarding Highway 26 bypass land purchase by the state with the delegation of the County Administrator to approve the contract. The motion passed 5-0.

By consensus, the committee approved the tentative budget calendar for the 2009 budget process dated 4/30/08.

By consensus, the committee approved the tentative meeting dates and times with meetings typically the second Thursday of the month.

Gary Petre presented his verbal request to replace the network-integrated copier shared by the Administration and Human Resources office. Gary indicated the purchase price would be \$9,180 and that there would be a \$90/month savings on the maintenance contract. Calculations by Terri Palm indicated wage/benefit savings on Management Analyst are \$6,486.58 and Volunteer Coordinator vacancy are \$20,780. A motion was made by Molinaro/Kuhlman to approve the purchase at \$9,180, split evenly between A/C 41.594813 and 81.594813. The motion passed 5-0.

Barb Frank presented her request for monies from the contingency fund to pay for the following items:

Description	Account	Amount	Amount
Wireless roll call voting system	12.594813		8,400.00
Laptop computer	12.531303	997.40	
Software/ram/cables/etc	12.531303	1,346.93	
Projector	12.531303	2,211.52	
Video cable	12.531303	<u>288.48</u>	
Subtotal			<u>4,844.33</u>
Total request			<u><u>13,244.33</u></u>

A motion was made by Kuhlman/Schmeling to transfer \$13,244.33 from the contingency fund to pay for the equipment purchases as requested. The motion passed 5-0.

Dave Ehlinger indicated that a clerical error occurred at year end regarding the non-lapsing request for the District Attorney's office for a clerk intern being approved at \$1,500 rather than \$2,400. By consensus, the committee felt that the District Attorney's office should be able to find available surpluses in their department during 2008 and thus not require the transfer of \$900. Pam Rogers requested that Gary Petre inform the department.

Phil Ristow updated the committee regarding damage caused by lightning to digital clocks in Clerk of Courts office and video conferencing in two courtrooms. By consensus, the committee agreed that a transfer from the contingency fund was not needed at this time, as funding for the repairs would come from insurance proceeds less applicable deductible.

A motion was made by Schmeling/Molinaro to adjourn at 2:28 p.m. The motion passed 5-0.

Respectfully submitted,

Rick Kuhlman
Finance Committee Secretary
Jefferson County